

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

**ORDINANCE**

**APPROVING THE NEGOTIATION AND EXECUTION OF FOUR ON-  
CALL MECHANICAL ELECTRICAL PLUMBING (MEP)  
ENGINEERING SERVICES AGREEMENTS WITH CLEARY  
ZIMMERMANN ENGINEERS, HMG & ASSOCIATES, ALDERSON AND  
ASSOCIATES AND CNG ENGINEERING, PLLC FOR AS-NEEDED MEP  
ENGINEERING SERVICES RELATED TO CONSTRUCTION  
PROJECTS CITYWIDE. EACH AGREEMENT IS FOR AN INITIAL  
TERM OF ONE YEAR WITH AN OPTION TO RENEW EACH  
AGREEMENT FOR UP TO THREE ADDITIONAL ONE-YEAR  
EXTENSIONS AT THE CITY'S DISCRETION IN AN AMOUNT OF  
\$300,000.00 PER CONTRACT TERM FOR A TOTAL AMOUNT OF  
\$1,200,000.00 PER CONTRACT.**

\* \* \* \* \*

**WHEREAS**, on-call MEP engineering services agreements will provide as-needed on-call MEP engineering services for time-sensitive situations connected with City improvements and citywide construction projects; and

**WHEREAS**, on April 2, 2021, City released a request for qualifications for on-call MEP Engineering services; and

**WHEREAS**, the City received seventeen (17) statements of qualifications and a selection committee made up of City staff from the City Manager's Office, Public Works Department and Building and Equipment Services Department evaluated and ranked the submissions; and

**WHEREAS**, these agreements will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts to be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract to maximize the amount of small, minority and woman-owned business participation under the contract. The Goal Setting Committee set a 26% Minority/Women Business Enterprise (M/WBE) subcontracting goal. The recommended firms have committed to meeting the subcontractor participation goals.

**WHEREAS**, this ordinance approves the negotiation and execution of four On-Call Mechanical Electrical Plumbing (MEP) Engineering Services Agreements with Cleary Zimmermann Engineers, HMG & Associates, Alderson and Associates and CNG Engineering, PLLC for as-needed MEP engineering services related to construction projects citywide. Each agreement is for an initial term of one year with an option to renew each agreement for up to three additional one-year extensions at the City's discretion in an amount of \$300,000.00 per contract term for a total amount of \$1,200,000.00 per contract; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee is authorized to negotiate and execute four On-Call Mechanical Electrical Plumbing (MEP) Engineering Services Agreements with Cleary Zimmermann Engineers, HMG & Associates, Alderson and Associates and CNG Engineering, PLLC for as-needed MEP engineering services related to construction projects citywide. Each agreement is for an initial term of one year with an option to renew each agreement for up to three additional one-year extensions at the City's discretion in an amount of \$300,000.00 per contract term for a total amount of \$1,200,000.00 per contract.

**SECTION 2.** Funding for this ordinance will be identified when work orders are issued. If funding for any work orders is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Payment is limited to the amounts budgeted in the Operating, Grants, and/or Capital Budget funding sources identified. All expenditures will comply with Operating, Grants, and/or Capital Budgets for current and future fiscal years.

**SECTION 3.** Payment not to exceed \$300,000.00 is authorized to be encumbered with purchase orders and made payable to Cleary Zimmermann Engineers for on-call construction engineering services.

**SECTION 4.** Payment not to exceed \$300,000.00 is authorized to be encumbered with purchase orders and made payable to HMG & Associates for on-call construction engineering services.

**SECTION 5.** Payment not to exceed \$300,000.00 is authorized to be encumbered with purchase orders and made payable to Alderson and Associates for on-call construction engineering services.

**SECTION 6.** Payment not to exceed \$300,000.00 is authorized to be encumbered with purchase orders and made payable to CNG Engineering PLLC for on-call construction engineering services.

**SECTION 7.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 9.** This Ordinance shall be effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

DBS  
11/18/21  
Item # 21-3340

**PASSED and APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie, Racca-Sittre Acting City Clerk

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Andrew Segovia, City Attorney